

Mā'ili P-3 Focus Group  
Mā'ili Elementary School Room A-2  
August 27, 2009  
2:15 pm-3:45 pm

**Handouts:** Agenda and minutes.

**Attendance:**

Angela Lopes-KOKA	Melissa Paiva-PAT Early Head Start
Annette Keanu- Mā'ili PCNC P-6	Michelle Mahuka-INPEACE P-3
Craig Burns-PCDC/Early Intervention- Wai'anae	Pua Gomes-Headstart at Ulu Ke Kukui
E. Joy Kiyau-PCDC/Early Intervention- Wai'anae	Susan Matoba-Adler-UHWO
Joy Stevens-INPEACE Keiki Steps	Suzie Uyeda-Headstart Specialist
Kanoe Renaud-INPEACE P-3/KSTK	Val D'Amato-DOE PCNC Nānākuli/Wai'anae Complex Area
LaurieAnn Dunn-INPEACE	Wendie Liu-DOE PCNC Nānākuli/Wai'anae Complex Area
Linda Asato-Wai'anae Neighborhood Board	Abe Kaneakua-Mā'ili Kindergarten Teacher

**Introductions**

**Reviewed Last Meeting Minutes**

**Follow Up**

**1. Parent Bulletin Board**

- a. Parent bulletin board is located in the middle of the school across from the library. Annette Keanu updates the parent bulletin board on a monthly basis. Brochures are available for parents in Annette's office portable P-6.
- b. Annette will send her calendar of events to Michelle to send out to those interested. You may display your program or event flyer in the parent bulletin board by contacting Annette.

\* Annette can be reached in her office portable P-6 or notices can be dropped off in Annette's box at the school's office or email her at:

[Annette\\_keanu@notes.k12.hi.us](mailto:Annette_keanu@notes.k12.hi.us).

**2. PCNC**

- a. Annette Keanu is available on Tuesdays and Thursdays.
- b. Annette coordinates multiple parent involvement activities
  - i. Movie night with a book incentive that go with the movie

- ii. Pick-a-book, Trade-a-book, Take-a-book-home program
  - iii. Kupuna reading and storytelling of Wai‘anae
  - iv. Ke Kahua (parents involved with First to Work program can count hours)
  - v. Fun Fair (info booths) usually in November 1<sup>st</sup> week
  - vi. Literacy night (monthly)
  - vii. Hannah Montana night Sept. 4, 6-8 pm
  - viii. Nutrition
- c. Challenges are getting parent participation; entertainment and food tends to draw parent participation.

**\*ECE Programs are invited to provide a booth at Family Night Fun Fair in November (more info to follow).**

### **3. Info Rack**

- a. Programs will send tri-fold (8.5" x 11" paper) brochures to fit in the Info Rack.
- b. For now, tri-fold brochures can be sent to Annette directly.
- c. In the future all updated brochures will be disbursed to Val and Wendie once they get all the necessary PCNC contact information.
- d. Wendie will acquire all PCNC contact information at the next principals meeting.

### **4. ECE Program Flyer**

- a. Update procedure: for now, INPEACE will send out request for updates regularly (quarterly?). Next update will be around October.

### **5. Ho‘ohuilili 3<sup>rd</sup> Annual Wai‘anae Service Provider Fest**

- a. In order to qualify for participation you need to have participated in this year’s Keiki Spring Fest or be a PCNC. If you want to get involved and don’t know how, contact LaurieAnn, Kanoe or Michelle. Your organization should be receiving an invitation if you participated in the Keiki Spring Fest.
- b. It will be held on October 30, 2009 from 8 am - 4 pm. All-day attendance is required.

### **6. Parent Literacy Event Ideas – to be continued at next meeting**

- a. **High School Volunteer Readers**
  - i. Discussion to be continued at next meeting with Disa.
- b. **Ulu Ke Kukui – mandatory parent volunteer hours**
  - i. INPEACE to gather info for next meeting
- c. **Read Aloud Program, Book It, etc.**

Next meeting date: September 24, 2009 at 2:15pm-3:45pm.