

Mākaha P-3 Focus Group Minutes  
Wednesday September 9, 2009  
1:15-2:45 PM  
Mākaha Elementary P11

**Introductions**

**Attendees:**

Susan Adler, UHWO	Francine Correia, Mākaha Elem K
LaurieAnn Dunn, Facilitator, INPEACE	Heather Medeiros, Headstart Teacher
Lisa Gualdrama, Mākaha Elem SPED	Jeannette Sunn, Kamehameha Preschool
Shanna Laa, Mākaha Elem K	Patricial Ann Sanchez Harris, Na Keiki
Danelle Haia, Mākaha Elem K GLC	Jaclyn Wills, Mākaha Elem K
Sanoë Marfil, Co Facilitator, INPEACE	Annalyn Mesina, Mākaha Elem K
Jessica Mishima-Donahue, Mākaha Elem K	Uilani Baldado, Mākaha Elem, EA
Lynn Okamura, Mākaha Elem VP	Mariko Thompson, Mākaha Elem, SSC

**Review of Last Meeting**

The conversation began after a sample of how a request form might look was given to the group. Some ideas of change:

- Delete parent survey, communication, others, talk story session.
- Add talked to parent section.
- Sort assessments by schools, which makes it easier for the person requesting the information.

**Portfolio Exchange**

Some points of the discussion that came up regarding the Portfolio Exchange Protocol:

- Another sample of how a consent form for portfolio exchange was given to the group. The group wanted to change:
  - “Talk Story Session” to “Contact previous ECE teacher re: student assessments and progress”.
  - Use the forms that Mākaha Elementary has already, which is the consent for release of information and authorization for DOE to receive information.

- Defer further discussion about the forms and concentrate on Kindergarten GLOs as well as expectations.

### **Actions for Next Meeting**

- As a group, read out loud together a chapter from Speaking and Listening, a curriculum guidebook that Mākaha Elementary teachers use. Discuss good teaching practices mentioned in the guidebook.
- Discuss Kindergarten GLOs (General Learning Outcomes) and give examples of how that is accomplished.
- Next Meeting:

October 21, 2009,

1:15-2:45pm

Mākaha Elementary Library (2<sup>nd</sup> floor above front office, 2<sup>nd</sup> door on your left.)