

Kaulele Project

PRACTICUM FUNDING APPLICATION INSTRUCTIONS

A partnership of the Kamehameha Schools, INPEACE and the Native Hawaiian Leadership Project

Kaulele means to “take flight and soar.” It also means “extraordinary, over and above the ordinary¹”. Kaulele is a project in partnership with the Kamehameha Schools, the Institute for Native Pacific Education and Culture (INPEACE) and the Native Hawaiian Leadership Project. The Kaulele Project has an interest in expanding outreach to a variety of financial needs for Native Hawaiians that tend to be under funded and yet crucial to our continued success in the educational arena. This outreach includes funding for Native Hawaiians required to do practicum work within their study area.

Examples of practicum work include nursing students who are required to do “rounds” in a hospital setting for credit or students in education required to do classroom “teaching” at various schools for credit.

Kaulele maintains a preference for practicum applicants that are studying in areas that service a good percentage of Native Hawaiians and/or areas of study that are underrepresented by Hawaiians in that particular field.

All completed applications need to be received in our office within the first month of the semester of study. Practicum checks are divided in half for each semester. The first half of the award is appropriated when enrollment is confirmed. The second part of the award is cut when half of the semester is finished and the responsible instructor/supervisor confirms good performance on the part of the recipient. **If you are applying as a cohort under the supervision of one professor, then all necessary documents must be submitted in batch, to be considered. This also does not ensure that all in the cohort will receive funding.**

Required Documentation Before Practicum:

- Completed Kaulele application
- Detailed description of class/work and associated hours
- Certified birth certificates (see application for details)
- Signed Letter of Acceptance (LOA) agreeing to terms of Kaulele Project

Required Documentation During Practicum:

- Progress Report showing success in program

Required Documentation After Practicum:

- Final grade received for class
- Report detailing experiences in the practicum

At the time that award letters are sent out, a Letter of Acceptance (LOA) is also enclosed and required to be returned to us before any funds are transferred to the recipient. This LOA delineates the terms of the practicum and the expectations of both the awardee and Kaulele staff. Within this document, it states that if for some reason the student drops out of the practicum class, the awardee will have to return to Kaulele all funds transferred to them in expectation of taking the class. It also outlines the idea that each awardee should consult with their tax advisor as to whether this award is taxable to them.

Should you have any questions, please direct them to Manu.Kaiama@Hawaii.edu or call 945-1560.

¹ The Hawaiian Dictionary, Revised and Enlarged Edition by Pukui and Elbert